

## Thank you for choosing Northfield, Hamlet, and Stonegate!

Double check!

Did you:

- Fill out the attached application in its entirety? (If we do not have **ALL** of the information, we will be unable to process your application. Please verify that you've filled out everything to the best of your abilities so the move in process is unhindered.)
- Place your phone number on your application? (It is imperative that we know how to reach you!)
- Fill out only the top portion of the Rental History Verification page?
- Include two (2) of your most recent paystubs for us to verify income?
- Include separate checks or money orders for both the application fee and the earnest money?  
(Please make checks out to the property you are applying for i.e. Northfield Commons, Hamlet Square, or Stonegate Meadows.)
- Separate your copy of the application? (The yellow copy is yours along with the last page of the application called "Resident Selection Criteria".)

For your convenience, you may drop off your application in our drop box after business hours.